



12 March 2021

## Re: Launch of Central Bank of Ireland Portal

Dear Sir/Madam,

As [advised in October](#), the Central Bank of Ireland (Central Bank) has launched a new Platform called the Central Bank Portal (Portal). The Portal is being rolled out on a phased basis to your sector in Q2 2021 (see sectors listed in Appendix 1). As the launch date draws closer for your sector, we want to provide you with further information to ensure your firm is ready to register for the Portal.

### What does your firm need to know?

The Portal will simplify how firms engage with the Central Bank on a range of services. The initial launch will allow you to:

- View information relating to your firm;
- Notify the Central Bank of request changes in relation to that information; and
- Communicate with the Central Bank regarding such changes via Portal messages.

Each firm will need to nominate their first user who will act as their Portal Administrator. The [Portal Administrator](#) is responsible for your firm's use of the Portal, including management of your Portal users' access and permissions. The Portal Administrator is a separate role from the ONR Administrator, but may be fulfilled by the same person.

### What does your firm need to do now?

- Your firm must identify the individual who will act as [Portal Administrator](#) for your firm.
- Your firm should also identify the individuals who will be [Portal Users](#) for your firm.



While these individuals do not need to be communicated to the Central Bank at this time, they should be requested to consult the [administration section](#) of the help pages on the Central Bank website.

Identifying your Portal Administrator now will help ensure your firm is ready when the Portal registration window opens for your sector.

### **What happens next?**

In the coming weeks, we will send you a communication to coincide with the opening of the Portal registration window. This communication will contain all the information you need to complete registration and to set up your firm's Portal Administrator.

### **How can my firm get more information?**

Please see the Central Bank website for:

- [Help pages](#)
- [All Portal related communications.](#)

If you have any questions in relation to this communication, please contact us on [portalsupport@centralbank.ie](mailto:portalsupport@centralbank.ie)

Kind Regards

Consumer Protection Directorate

Central Bank of Ireland



## Appendix 1

### Portal Rollout – Q2 2021 Sectors

Approved Professional Body
Bureaux de Change / Money Transmitters
Credit Servicing Firms
Debt Management Firms
Electronic Money Institutions
Excluded Service Providers
Home Reversion Firms
Investment Business Firms
Insurance Intermediaries
Licensed Moneylenders
Mortgage Intermediaries / Mortgage Credit Intermediaries
Payment Service Providers (PSD2 / AISP)
Retail Credit Firms