

New Fitness & Probity Business Administrator Setup Request Form



Banc Ceannais na hÉireann
Central Bank of Ireland
Eurosystem

Please complete this form to request a new Online Reporting Business Administrator account for your credit union and return by email to the Registry of Credit Unions.

As Business Administrator you are responsible for managing other Business Administrator and Users of the online reporting system within your credit union and for ensuring that the appropriate personnel of the credit union have the correct Fitness & Probity access. Where a Business Administrator and/or User leaves the firm or moves position, the Business Administrator must remove their access to the system.

If the Business Administrator responsible for managing Fitness & Probity Business Administrator and User accounts changes, the credit union must notify the Central Bank immediately via the email address below.

Email: **RCUInternalNotification@centralbank.ie**

Credit Union Name:
Institution Code:

Fitness and Probity Business Administrator contact details	
First Name:	
Surname:	
Position:	Chair of the Board of Directors <input type="checkbox"/> Manager <input type="checkbox"/> Chair of the Nomination Committee <input type="checkbox"/>
Telephone Number:	
Email Address:	
Do you currently have an Online Reporting account?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If yes to the above, please provide your Online Reporting Login ID:	

A Member of the Board of Directors of the credit union must authorise this request

Signed: _____

Print Name: _____

Board Position: _____

Date: _____

Any personal data provided by you may be processed by the Central Bank in connection with the performance of its statutory functions. If you have any questions in relation to the processing of your personal data by the Central Bank, you may contact our Data Protection Officer at dataprotection@centralbank.ie. A copy of the Central Bank's Data Protection Notice is available at www.centralbank.ie/fns/privacy-statement.