## **CRD IV XBRL File Upload User Guidelines Document**

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#### 1. Introduction

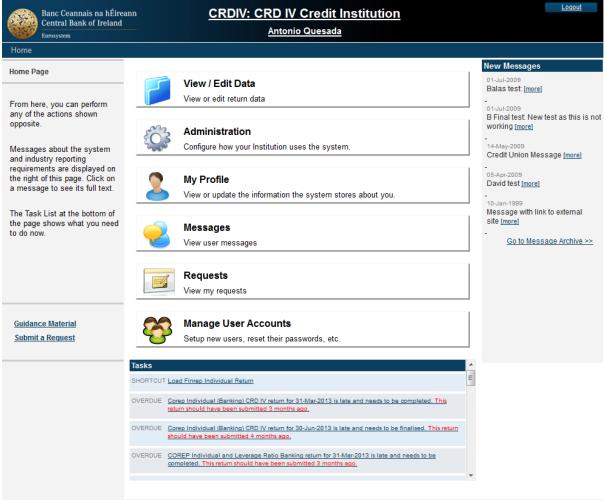
This document is a guide for users who will be uploading XBRL files to the Central Bank of Ireland via the Online Reporting Platform (ONR). The document will encompass the process of Individual File uploads as well as the Finalising and Sign-Off of both Individual and Grouped Returns.

Screenshots and accompanying text will describe scenarios when the file upload has been both successful and unsuccessful.

#### 2. XBRL File Load

#### 2.1 Navigation to the File Upload Screen

To upload an XBRL return instance the user will log-on to the ONR system with their normal user details and will be presented with the following Home Page screen.



The user will select the "View / Edit Data" option and will be presented with a list of returns types that they / their firm have permission to upload.

Returns can be either Individual Returns or part of a Return Group where cross validations exist between the returns that make up that group

#### Individual Returns Display

Central Bank of Ireland Eurosystem		999001: CRDIV Test Firm 1 Ronan Lafford		
Home > Data				
Return Types	Banking - XBRL On	ly		
This page shows the types of	Name	Description		
data reported by your institution.	Asset Encumbrance Consolidated (Banking)	Asset Encumbrance Consolidated (Banking)		0
(Only the return types which	Asset Encumbrance Individual (Banking)	Asset Encumbrance Individual (Banking)		0
you have access to are shown here)	COREP Consolidated and Leverage Ratio (Banking)	COREP Consolidated and Leverage Ratio (Banking)		0
	COREP Individual and Leverage Ratio (Banking)	COREP Individual and Leverage Ratio (Banking)		0
Click on a return type name to view or enter data or to upload	COREP Large Exposures Consolidated (Banking)	COREP Large Exposures Consolidated (Banking)		0
a file.	COREP Large Exposures Individual (Banking)	COREP Large Exposures Individual (Banking)		0
	FINREP Consolidated (Banking)	FINREP Consolidated (Banking)		0
	FINREP Individual (Banking)	FINREP Individual (Banking)	Click on Return	0
	Liquidity Coverage Ratio Consolidated (Banking)	Liquidity Coverage Ratio Consolidated (Banking)	name to upload an	0
	Liquidity Coverage Ratio Individual (Banking)	Liquidity Coverage Ratio Individual (Banking)	instance of this return	0
	Stable and Required Funding Consolidated (Banking)	Stable and Required Funding Consolidated (Banking)		0
Guidance Material Submit a Request	Stable and Required Funding Individual (Banking)	Stable and Required Funding Individual (Banking)		0

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#### **Grouped Returns Display**

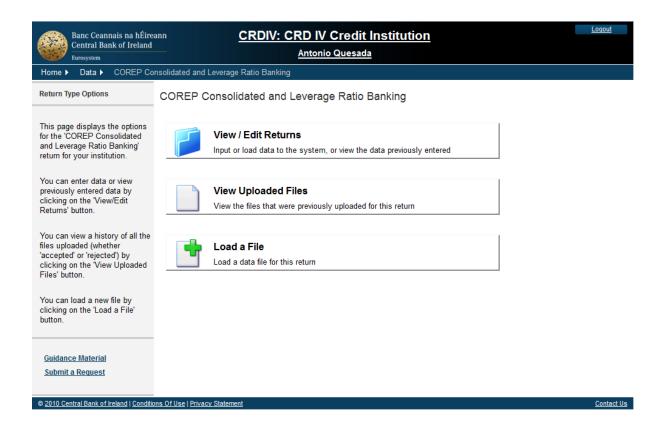
#### XBRL ITS Monthly Liquidity Return Group

Name	Description	
COREP Additional Liquidity Monitoring Individual	COREP Additional Liquidity Monitoring Individual	0
COREP Additional Liquidity Monitoring Consolidated	COREP Additional Liquidity Monitoring Consolidated	0
LCR DA Individual (Banking)	LCR DA Individual (Banking)	0
LCR DA Consolidated (Banking)	LCR DA Consolidated (Banking)	0

#### XBRL ITS Quarterly Return Group

(BRL ITS Quarterly	Return Group	Click	on Return
Name	Description		e to upload an
Asset Encumbrance Individual (Banking)	Asset Encumbrance Individual (Banking)	insta retu	nce of this
Asset Encumbrance Consolidated (Banking)	Asset Encumbrance Consolidated (Banking)	Tetu	
COREP Individual and Leverage Ratio (Banking)	COREP Individual and Leverage Ratio (Banking)	0	
COREP Consolidated and Leverage Ratio (Banking)	COREP Consolidated and Leverage Ratio (Banking)	0	
FINREP Individual (Banking)	FINREP Individual (Banking)	0	
FINREP Solo (Banking)	FINREP Solo (Banking)	0	
FINREP Consolidated (Banking)	FINREP Consolidated (Banking)	0	
Stable and Required Funding Individual (Banking)	Stable and Required Funding Individual (Banking)	0	
Stable and Required Funding Consolidated (Banking)	Stable and Required Funding Consolidated (Banking)	0	
COREP Large Exposures Individual (Banking)	COREP Large Exposures Individual (Banking)	0	
COREP Large Exposures Consolidated (Banking)	COREP Large Exposures Consolidated (Banking)	0	

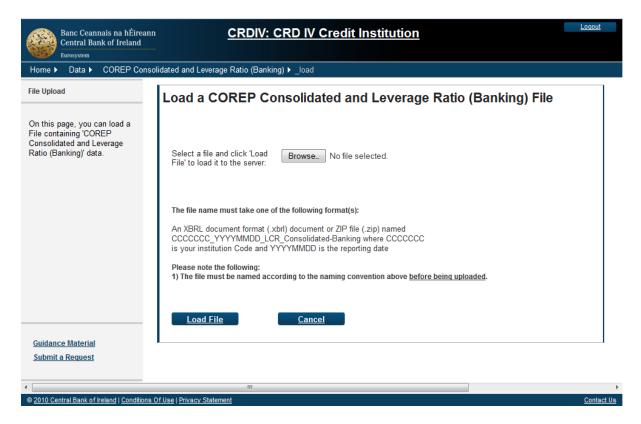
The User will select the particular return for which a return instance needs to be created. When a particular Return is selected, the following screen is displayed to user.



The user must then choose the "Load a File" option from the screen above in order to access the Load File functionality.

#### 2.2 Loading an XBRL File

The screen below is used to commence the upload process



The user will select the "Browse" button to locate an XBRL file on their local network and once located they will choose the "Load File" option at the bottom of this screen. This will then kick-off the file validation process (described in Section 3 below)

#### 2.2.1 XBRL File Naming Convention

All XBRL files uploaded will follow a defined naming convention. Filenames must conform to the following naming convention.

Where

- 1. Cnnnnn is the institution code (The 6/7 institution digit code used for logging into ONR)
- 2. YYYYMMDD is the return reporting date (not submission date) e.g.: 20150630
- 4. .XBRL is the file extension. This must be either '.XBRL' or '.ZIP'

An example of this is as follows:

"C123456\_20150630\_COREP\_Consolidated-Banking.XBRL"

The full list or CRD IV return file names to be included in the XBRL file name is as follows:

Liquidity Coverage Ratio Individual (Banking)LCR_Individual-Banking(Return no longer submitted post 31 August 2016 reporting date)LCR_Consolidated-BankingLiquidity Coverage Ratio Consolidated (Banking)LCR_Consolidated-Banking(Return no longer submitted post 31 August 2016 reporting date)LCRDA_IndividualLiquidity Coverage Ratio DA Individual (Banking)LCRDA_ConsolidatedLiquidity Coverage Ratio DA Consolidated (Banking)LCRDA_ConsolidatedCOREP Individual and Leverage Ratio (Banking)COREP_Individual-BankingCOREP Consolidated and Leverage Ratio (Banking)COREP_Consolidated-BankingCOREP Large Exposures Individual (Banking)LE_Individual-BankingCOREP Large Exposures Consolidated (Banking)LE_Consolidated-BankingStable and Required Funding Individual (Banking)NSFR_Consolidated-BankingFINREP Consolidated (Banking) IFRS (Note: From Taxonomy 2.7 onwards, submissions will be deemed IFRS or GAAP based on their content).FINREP_Consolidated GAFINREP Solo (Banking) IFRS (Note: From Taxonomy 2.7 onwards, submissions will be deemed IFRS or GAAP based on their content).FINREP_Solo_GAFINREP Solo (Banking) IFRS (Note: From Taxonomy 2.7 onwards, submissions will be deemed IFRS or GAAP based on their content).FINREP_Solo_GAAsset Encumbrance Consolidated (Banking)AE_Consolidated-Banking	CRD IV Return Type	Return File Name
date)LCR_Consolidated -Banking)Liquidity Coverage Ratio Consolidated (Banking)LCR_Consolidated-Banking(Return no longer submitted post 31 August 2016 reporting date)LCRDA_IndividualLiquidity Coverage Ratio DA Individual (Banking)LCRDA_ConsolidatedLiquidity Coverage Ratio DA Consolidated (Banking)LCRDA_ConsolidatedCOREP Individual and Leverage Ratio (Banking)COREP_Individual-BankingCOREP Consolidated and Leverage Ratio (Banking)COREP_Consolidated-BankingCOREP Large Exposures Individual (Banking)LE_Individual-BankingCOREP Large Exposures Consolidated (Banking)LE_Consolidated-BankingCOREP Large Exposures Consolidated (Banking)SFR_Individual-BankingStable and Required Funding Individual (Banking)NSFR_Individual-BankingFINREP Consolidated (Banking) IFRS (Note: From Taxonomy 2.7 onwards, submissions will be deemed IFRS or GAAP based on their content).FINREP_IndividualFINREP Solo (Banking) IFRS (Note: From Taxonomy 2.7 onwards, submissions will be date)FINREP_SoloFINREP Solo (Banking) IFRS (Note: From Taxonomy 2.7 onwards, submissions will be deemed IFRS or GAAP based on their content).FINREP_SoloFINREP Solo (Banking) IFRS (Note: From Taxonomy 2.7 onwards, submissions will be deemed IFRS or GAAP based on their content).FINREP_SoloFINREP Solo (Banking) IFRS (Note: From Taxonomy 2.7 onwards, submissions will be deemed IFRS or GAAP based on their content).FINREP_Solo_GA	Liquidity Coverage Ratio Individual (Banking)	LCR_Individual-Banking
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date)Image: constraint of the second sec	Liquidity Coverage Ratio Consolidated (Banking)	LCR_Consolidated-Banking
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Stable and Required Funding Consolidated (Banking)NSFR_Consolidated-BankingFINREP Consolidated (Banking) IFRS (Note: From Taxonomy 2.7 onwards, submissions will be deemed IFRS or GAAP based on their content).FINREP_Consolidated_GAFINREP Individual (Banking) IFRS (Return no longer submitted post 31 March 2017 reporting date)FINREP_IndividualFINREP Solo (Banking) IFRS (Note: From Taxonomy 2.7 onwards, submissions will be deemed IFRS or GAAP based on their content).FINREP_Solo FINREP_Solo FINREP_Solo_GA	COREP Large Exposures Consolidated (Banking)	LE_Consolidated-Banking
FINREP Consolidated (Banking) IFRSFINREP_Consolidated(Note: From Taxonomy 2.7 onwards, submissions will be deemed IFRS or GAAP based on their content).FINREP_Consolidated_GAFINREP Individual (Banking) IFRS (Return no longer submitted post 31 March 2017 reporting date)FINREP_IndividualFINREP Solo (Banking) IFRS (Note: From Taxonomy 2.7 onwards, submissions will be deemed IFRS or GAAP based on their content).FINREP_Solo FINREP_Solo_GA	Stable and Required Funding Individual (Banking)	NSFR_Individual-Banking
(Note: From Taxonomy 2.7 onwards, submissions will be deemed IFRS or GAAP based on their content).FINREP_Consolidated_GAFINREP Individual (Banking) IFRS (Return no longer submitted post 31 March 2017 reporting date)FINREP_IndividualFINREP Solo (Banking) IFRS (Note: From Taxonomy 2.7 onwards, submissions will be deemed IFRS or GAAP based on their content).FINREP_Solo_GA	Stable and Required Funding Consolidated (Banking)	NSFR_Consolidated-Banking
FINREP Individual (Banking) IFRS       FINREP_Individual         (Return no longer submitted post 31 March 2017 reporting date)       FINREP Solo (Banking) IFRS         FINREP Solo (Banking) IFRS       FINREP_Solo         (Note: From Taxonomy 2.7 onwards, submissions will be deemed IFRS or GAAP based on their content).       FINREP_Solo_GA	(Note: From Taxonomy 2.7 onwards, submissions will be	—
FINREP Solo (Banking) IFRSFINREP_Solo(Note: From Taxonomy 2.7 onwards, submissions will be deemed IFRS or GAAP based on their content).FINREP_Solo_GA	FINREP Individual (Banking) IFRS (Return no longer submitted post 31 March 2017 reporting	FINREP_Individual
deemed IFRS or GAAP based on their content).	· · ·	FINREP_Solo
		FINREP_Solo_GA
		AE_Consolidated-Banking

CRD IV Return Type	Return File Name
Asset Encumbrance Individual (Banking)	AE_Individual-Banking
Additional Liquidity Monitoring Metrics (Banking)	ALM_Consolidated-Banking
Additional Liquidity Monitoring Metrics (Banking)	ALM_Individual-Banking
Funding Plans Consolidated (Banking)	FP_Consolidated
Funding Plans Individual (Banking)	FP_Individual
Supervisory Benchmarking Portfolios ('SBP') Consolidated (Banking)	SBP_Consolidated-Banking
Supervisory Benchmarking Portfolios ('SBP') Individual (Banking)	SBP_Individual-Banking
Initial Market Valuation ('IMV') Consolidated (Banking)	IMV_Consolidated-Banking
Initial Market Valuation ('IMV') Individual (Banking)	IMV_Individual-Banking

#### 3. XBRL File Validation

#### 3.1 Initial Validation Checks

On receipt of the uploaded file, a number of validation checks are performed as the file is processing. These checks are as follows

- File Size is within permitted levels
- Date of file
- A return instance exists on ONR for the Reporting Date of the file
- File name conforms to the naming convention

#### 3.1.1 File Size Validation

The size of the file being submitted must be within the allowable file size limit of 30MB. If not, the following error message is displayed to the file submitter.

Where the XBRL file is in excess of the 30MB limit the file should be compressed before resubmission

Load a COREP Co	onsolidated and Leverage Ratio Banking File
Delete existing data and re with this?	place
Select a file and click 'Load File' to load it to the server:	Browse CRDIV_20140223_COREP_CONSOLIDATED-BANKIN Error: CRD-FIL-0002: File is too large
Load File	Cancel

Where the XBRL file is in excess of the 30MB limit, the file should be compressed before resubmission.

#### **3.1.2** Validation of File Date

The reporting date contained in the filename on the file being uploaded must not be in the future. If it is, the following error screen is displayed

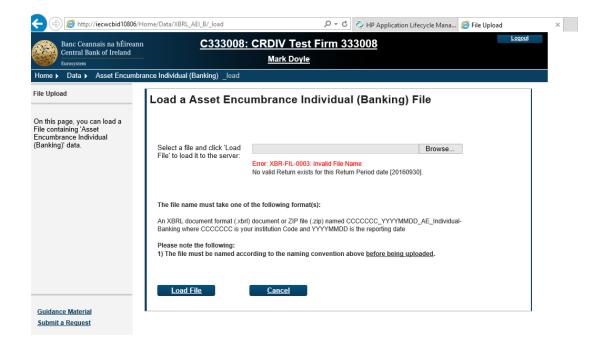
Select	a file	and	clic	k 'Load
File' to	load	it to	the	server:

Browse... No file selected.

Error: CRD-FIL-0003: Invalid File Name Return Period date [20140223] must be less than today's date.

#### 3.1.3 Return Instance on ONR

A check needs to be made that the Return instance exists on the ONR system for the "Reporting Date" contained in the file name. If so, the following error message is returned.



#### 3.1.4 File Naming Convention

Check that the XBRL file name is in the correct format. If no the following error screen is returned

Load a COREP Co	onsolidated and Leverage Ratio Banking File
Delete existing data and re with this?	place
Select a file and click 'Load File' to load it to the server:	Browse_ No file selected. Error: CRD-FIL-0003: Invalid File Name Instance File Format should be as follows: An XBRL document format (.xbrl) or ZIP file (.zip) document named CCCCCCC_YYYYMMDD_COREP_CONSOLIDATED-BANKING where CCCCCCC is your institution Code and YYYYMMDD is the reporting date
Load File	Cancel

#### 3.2 Business Card Validation

Validation is also performed on the uploaded file to ascertain whether the return type matches the Business Card for this institution of Expected returns for this period or not.

If the uploaded file does not match the Business Card either one of two errors will be displayed.

#### 3.2.1 Return Not Expected / Received at Wrong Frequency

If an unexpected return is uploaded or if an instance of an expected return is received at a time interval that is not expected an error screen is displayed to the submitter as outlined below

Banc Ceannais na hÉireann Central Bank of Ireland Eurosystem	<u>C211</u>	84: JP Morgan Bank (Ireland) plc Bhushan Sivakumar		Logout
ome 🕨 Data 🕨 Asset Encumbra	ance Consolidated (Banking)	▶ Files ▶ #715954		
e Upload Status	Asset Encumbrar	nce Consolidated (Banking) File #715954		1
page shows the result of uploading	ASSOCENCIMBLE			
dation found errors which made the	Filename:	C21184_20161231_AE_Consolidated-Banking.xbrl		
mpossible to process It has been cted' - no data has been loaded.	Status:	Rejected		
	Return Type:	Asset Encumbrance Consolidated (Banking)		
	Size:	614720 bytes		
	Uploaded Date:	25-May-2017 (14:13)		
	Processed Date:	25-May-2017 (14:13)		
			Back Refresh	page
	<ul> <li>File Errors</li> <li>XBR-FIL-0006: XBRL</li> <li>Error: Unexpected Terr</li> </ul>	Taxonomy Error Iplate in Return: F_38.02		
uidance Material ubmit a Request		Print current page Export Errors Coll	apse allErrors Expand a	<u>IIErrors</u>

#### 3.2.2 Filing Indicator Missing

The following error screen is displayed when the uploaded return template is <u>expected</u> but the Filing Indicator has not been reported in the XBRL file for this particular template

Central Bank of Ireland Eurosystem		84: JP Morgan Bank (Ireland) plc Bhushan Sivakumar			
Home  Data  LCR DA Consolidated (Banking)  Files  #715950					
File Upload Status	LCR DA Consolid	ated (Banking) File #715950	1		
is page shows the result of uploading file.	LOIT DA CONSONA				
lidation found errors which made the	Filename:	C21184_20161231_LCRDA_Consolidated.xbrl			
im possible to process. It has been ected' - no data has been loaded.	Status:	Rejected			
	Return Type:	LCR DA Consolidated (Banking)			
	Size:	1593406 bytes			
	Uploaded Date:	25-May-2017 (13:42)			
	Processed Date:	25-May-2017 (13:43)			
	File E rrors     XBR-FiL-0006; XBRL     Error: Expected Templ	Taxonomy Error ate Not in Return: C 72.00 Print ourrent page Export Errors Collapse all	Errors ExpandallErrors		
		Print current page Explort Errors Collapse all	Expandial Entrois		
Guidance Material					

#### 4. XBRL File Processing

#### 4.1 In-Processing Status

Once the XBRL file has passed the above validations, it will be queued for processing. The length of time it will be queued will depend on the number of institutions uploading and validating XBRL files on the ONR system at the same time but an indicative time for processing will be displayed to the user as outlined below

Banc Ceannais na hÉireann Central Bank of Ireland Eurosystem Data ► COREP Large E		CRDIV Test Firm 333009 Mark Doyle
le Upload Status s page shows the result of oading a file.	COREP Large Expo	solidated-Banking.xbrl is queued and awaiting processing.
	Filename:	C333009_20160930_LE_Consolidated-Banking.xbrl
	Status:	Queued
	Estimated Upload Time:	60 seconds
	Return Type:	COREP Large Exposures Consolidated (Banking)
	Size:	5169 bytes
	Uploaded Date:	01-Jun-2017 (10:29)
	Processed Date:	N/A
		Back         Refresh page           Print current page         Export Errors         Collapse all Errors         Expand all Errors

Validation will be performed against the EBA XBRL Taxonomy Validation Set and the Non-XBRL Taxonomy EBA and ECB Validation lists. XBRL Validations are performed first before Non XBRL Taxonomy Validations are invoked.

Once the process of validation is underway, the following screen will be displayed to the submitter with a status of "Processing".



#### 4.2 File Successfully Processed

When the uploaded file has successfully passed all Taxonomy and Non-Taxonomy blocking validations, an e-mail will be sent to the ONR administrator of the submitting institution to inform them that the file has been processed and accepted. This will be one of two e-mails sent to the administrator – second one sent immediately afterwards will confirm the conversion of the submitted from XBRL to Excel format.

A sample of the e-mail informing the submitter that the file has been processed is outlined below



The file 'C333009\_20160930\_LE\_Consolidated-Banking.xbrl' has been processed. This file has been accepted.

This is an automatically generated message. Please do not reply to this email.

In addition, the following screen will be displayed to the file submitter on ONR indicating that the uploaded file has been accepted

Eurosystem      Data      COREP Large Exposure      Upload Status		
s page shows the result of	REP Large E	xposures Consolidated (Banking) File #142115
	name:	C333009_20160930_LE_Consolidated-Banking.xbrl
alidation didn't find any errors so the file has been 'accepted' and all <b>Stat</b> s data has been loaded.	tus:	Accepted
Ret	urn Type:	COREP Large Exposures Consolidated (Banking)
Size	e:	5169 bytes
Uple	oaded Date:	01-Jun-2017 (09:41)
Pro	cessed Date:	01-Jun-2017 (09:41) Back Refresh page

#### 4.3 File Successfully Processed with Warnings

There are a number of XBRL Taxonomy validations that, when breached, produce warning messages instead of errors. These warning messages do not prohibit the file from being accepted however, they do need to be acknowledged.

The warnings are referenced in the e-mail that is sent to the ONR Administrator in the submitting firm. The actual XML containing the errors can be accessed from the File Statues screen view for this return.

#### 4.3.1 XBRL File Acceptance E-Mail with Warning

				C21174 2016122	1 SPD Concolidated Pa	whing while processing -	omplate Inconted with	warnings] - Message (Plain T	ent) (Read-Only)			⊞ – ø
1 2 3 File Message	C Tell me what you want to					in ingoon processing.	comprete forecepted that	inaningsj message (nam r				
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XbrlQueueP	Processor.iecwcbitonr03@	cbfsai.ie □ Kan	iganti, Neelima (Contractor	)								21/
C21174_201	61231_SBP_Consolidated	-Banking.xbrl pro	cessing complete [a	ccepted with warning	ngs]							
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#### 4.3.2 Warnings Screen & Error Template

Warnings will be written to an XML error report that can be accessed by pressing the "Warning" button on the File Status Screen for a particular return. This will display an XML report with details of the error messages. The screens relating to both of these are outlined below.

On sign-off of the return, a warning message will be displayed prompting the user to acknowledge the existence of these errors (See section 5.2 below).

-6			
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1	Eurosystem		
1	Home  Data  SBP Consolidated	ed (Banking) > Returns > 31-Dec-2016 > SBP Consolidated (Banking) > File #016638 > FileStatus	
1	Section File Status	SBP Consolidated (Banking) File.	
	This page shows the details of		
:	a file uploaded to the SBP Consolidated (Banking)	Filename: C21174_20161231_SBP_Consolidated-Banking.xbrl	
ł	section.	Size: 4025 bytes	
F		Uploaded Date: 21-Apr-2017 (15:58)	
2 3F		Uploaded By: Neelima Kaniganti	
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#### 4.4 File Processed with Errors

When an individual return is being processed, there is a sequence in which validation checks are executed as follows:

- XBRL Taxonomy Within Return Blocking Rules (i.e. rule breaches that cause the processing of the return instance to cease and an error report generated)
- Non XBRL Within Return Blocking Rules (i.e. rule breaches that cause the processing of the return instance to cease and an error report generated)
- Non XBRL Within Return Non-Blocking Rules (i.e. rule breaches that will not cause the processing of the Return to stop but will need to be acknowledged by the submitter)
- Within Return Variance Checks (Variances that are out of tolerance range and which must be acknowledged by the submitter)

#### 4.4.1 Uploaded File containing XBRL Taxonomy Blocking Errors

When the uploaded file has failed any XBRL Taxonomy Blocking Rules, file processing will stop and an email will be sent to the ONR administrator of the submitting institution to inform them that the file has been processed but rejected (The same process will occur for Non-XBRL Taxonomy blocking rules). A sample of the e-mail that is sent is to the Administrator is outlined below.



The file 'C333009\_20160930\_LE\_Individual-Banking.xbrl' has been processed. This file has been rejected.

For further details on the invalid records, login to the Online Reporting website.

This is an automatically generated message. Please do not reply to this email.

In addition, the following screen will be displayed to the file submitter on ONR indicating that the uploaded file has been accepted

COREP Consolida	ated and Le	everage Ratio Bank	king File #12117
Filename:	CRDIV_2014 BANKING.xt	0204_COREP_CONSOLIDATED	L
Status:	Rejected		
Return Type:	COREP Con Leverage Rat	isolidated and tio Banking	
Delete and Replace:	False		
Size:	746459 byte:	s	
Uploaded Date:	12-Feb-2014	(10:26)	
Processed Date:	12-Feb-2014	(10:29)	
Valid Forms:	0		
Invalid Forms:	0		
S File Errors ◄		Click "File errors" to see detailed list of validation errors	Back Refresh page
			Click here to see details of each
CRD-FIL-0006: XBRL Ta			validation error
"http://www.xbrl.org/200 correct this if it is not inte /cu/hier.xsd), Description	)3/role/calculationLinkb entional. (file:///C:/Taxo) h: The value " is specifi )3/role/calculationLinkb	nomies/BASEL III/2013-12-01/http/www ied as the role attribute value of a linkba aseRef defined in the XBRL2.1 specific	cation. This is not an error, but it is ideal to
CRD-FIL-0006: XBRL Ta	axonomy Error		
S CRD-FIL-0006: XBRL Ta	axonomy Error		
CRD-FIL-0006: XBRL Ta	axonomy Error		
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CRD-FIL-0006: XBRL Ta	axonomy Error		

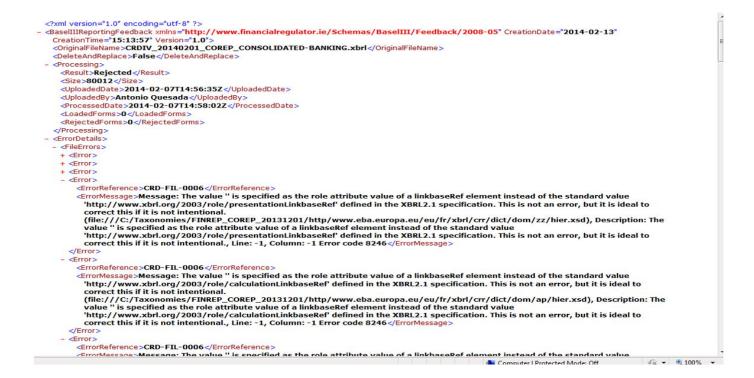
uluated and Leverage Natio Danking V Tiles V

Details of the error messages are displayed in the second half of the screen above. In order to see a detailed list of validation errors the user must click the "File Errors" arrow in the screen above and this will break out into a display of a sample of errors that have been encountered.

To view details on each of the individual errors displayed, the user must click the arrow on each individual error where additional details on the error will be displayed.

It is also possible to export detailed validations to a web page or file that can be downloaded. In order to generate this report, the user chooses the "Export Errors" option that is available at the bottom of a Files Status "Rejected" screen. See below for screen shot and sample report in webpage format.

Banc Ceannais na hÉirean Central Bank of Ireland Eurosystem	n <u>CRDIV:</u>	CRD IV Credit Institution Antonio Quesada	Logout	
Home      Data      COREP Cons	olidated and Leverage Ratio Bankir	ng ▶ Files ▶ #12077		
File Upload Status	COREP Consolida	ited and Leverage Ratio Banking File #120	77	Click here to export
This page shows the result of uploading a file.				validation errors for download
Validation found errors which made the file impossible to	Filename:	CRDIV_20140201_COREP_CONSOLIDATED- BANKING.xbrl	/	
process. It has been 'rejected' - no data has been loaded.	Status:	Rejected	X	
data has been loaded.	Return Type:	COREP Consolidated and Leverage Ratio Banking		Opening errors.xml
	Delete and Replace:	False		You have chosen to open:
	Size:	80012 bytes		(ii) errors.xml
	Uploaded Date:	07-Feb-2014 (14:56)		which is: XML Document (28.8 KB)
	Processed Date:	07-Feb-2014 (14:58)		from: http://localhost:1538 What should Firefox do with this file?
	Valid Forms:	0		
	Invalid Forms:	0		Open with     Internet Explorer (default)
		Back	Refresh page	Save File
				Do this <u>a</u> utomatically for files like this from now on.
Cuidence Metanial	S File Errors			
Guidance Material Submit a Request				OK Cancel
Jumill & Request		Print current page Export Errors Collapse all Errors	Expand all Errors	
© 2010 Central Bank of Ireland   Conditions	Of Use   Privacy Statement		Contact Us	



The rejected file will sit on the ONR system (along with the validation errors) and can be accessed at any time.

#### 4.4.1.1 Loading a Replacement File

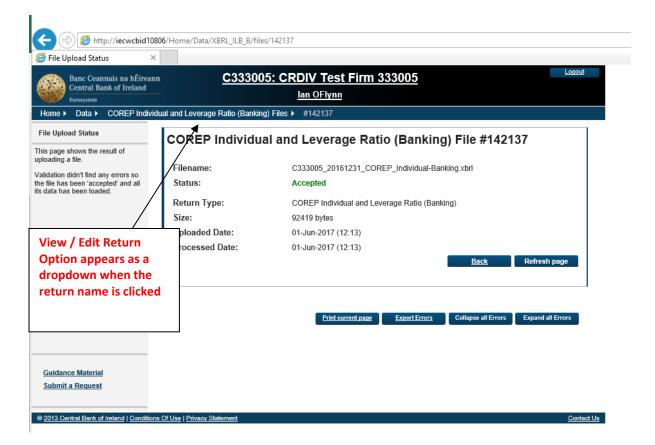
A replacement file can be loaded to correct the errors encountered in a file already processed. To load a new file a user must go to the File Upload screen (outlined below) and browse for a new file. An option to delete data from the existing file is also available when re-loading a file.

#### Load a COREP Consolidated and Leverage Ratio Banking File

Delete existing data and re with this?	place
Select a file and click 'Load File' to load it to the server:	Browse_ CRDIV_20140205_COREP_CONSOLIDATED-BANKIN
Load File	Cancel

#### 4.4.2 Uploaded File containing Non-Blocking Errors

When a file passes the XBRL Taxonomy Blocking and Non-Blocking Validations, then all Non XBRL Taxonomy Validations (Blocking and Non-Blocking) will be executed. If errors are encountered in Non-Blocking Validations, they will need to be acknowledged by the submitter before the return can be finalised. The process involved in viewing and acknowledging Non-Blocking Errors is outlined below.



To ascertain whether or not Non-Blocking errors exist, the submitter will need to click the View / Edit option that appears as a dropdown option when the user hovers over the return name in the screen above. When this is done, the following screen appears

<i> Returns</i>	×						
Banc Ceannais na hÉir Central Bank of Ireland <sub>Eurosystem</sub>			05: CRDIV Test lan OFlynn	Firm 333005			<u>Logout</u>
Home > Data > COREP Inc	ividual and Leverage		<sup>ng) Returns</sup> I Leverage Ratio (I	Banking) Retur	ns		
This page shows all the 'COREP Individual and	Reporting Date	-	Submission Due Date	Last Updated By	Last Updated		
				1			 
Leverage Ratio (Banking)'	31-Dec-2016	Invalid	11-Apr-2017	lan OFlynn	01-Jun-2017 (12:13)	2	 9
Leverage Ratio (Banking)' returns entered by your institution. There are outstanding returns which need to be completed	31-Deo-2016 30-Sep-2016	Invalid	11-Apr-2017 18-May-2017	Ian OFlynn Ian OFlynn	01-Jun-2017 (12:13) 18-May-2017 (14:05)	3	
Leverage Ratio (Banking)' returns entered by your institution. There are outstanding returns which need to be completed and submitted to the Central Bank .				-		_	 -
Leverage Ratio (Banking)' returns entered by your institution. There are outstanding returns which need to be completed and submitted to the Central				-		_	 -

Note the status of the file as "Invalid" indicating that Non-Blocking Rule breaches have taken place.

The user will then click on this instance of the return and the follow screen will be displayed.

Sections	×						
Banc Ceannais na hÉir Central Bank of Ireland Eurosystem	eann <u>C</u>	<u>333005: CRDIV</u> lan 0	Test Firn	<u>n 33300</u> 5	2		<u>Logout</u>
Home  Data  COREP Inc		io (Banking) Returns ► 3 Ial and Leverage F		king) , 31-	Dec-2016 - Se	ctions	
The 'COREP Individual and	Section		<u>Status</u>	Required	Last Updated By	Last Updated	
Leverage Ratio (Banking)' return is divided into sections.	COREP Individual and I	everage Ratio Banking	Valid	Mandatory	lan OFlynn	01-Jun-2017 (12:13)	3
Complete each section that	Xbrl Non Blocking Rules	s Report	Invalid	Mandatory	lan OFlynn	01-Jun-2017 (12:13)	
Guidance Material							
Submit a Request							

This screen displays the instance of the return (with a "Valid" status) and a link to the Non-Blocking Rules Report. When this is clicked, the Non-Blocking error report is displayed.

遵 View Form	×							
Banc C	Ceannais na hÉireann	С	333005: CRDIV	Test Firm 3	33005		Logout	
Centra	l Bank of Ireland	_		n (C333005)				
Homo N Data		and Lovorago Dati	o (Banking) Returns 🕨		Von Plocking Dul	oc Poport		
		and Leverage Nau	o (Danking) Neturns P	ST-Dec-2010 V ADIT	NOT DIOCKING INU	es Report		
View Form	Data							
Non-Blocking	Errors Report							
Rule Code	Description	Template	Row Identifier	Column Code	Sheet No	Error	Explanation	
						Formula Error :		
						ecb_16 : {c200}		
cb_16	{c200} <= {c150}	C 07.00.a	015	200	001	<= {c150}. Rule		
						Check: 5500 <=		
						4499.		
						Formula Error :		
						ecb_16 : {c200}		
ecb_16	c200 <= c150	C 07.00.a	030	200	001	<= {c150}. Rule		
						Check: 5500 <=		
						4499.		
						Formula Error :		
						ecb_16 : {c200}		
ecb_16	{c200} <= {c150}	C 07.00.a	060	200	001	<= {c150}. Rule		
						Check: 5500 <=		
						4499.		
						Formula Error :		
	{c200} <= {c150}	C 07.00.a	090		001	ecb_16 : {c200}		
ecb_16	{6200} <= {6150}	C 07.00.a	090	200	001	<= {c150}. Rule Check: 5500 <=		
						4499.		
						Formula Error :		
						ecb_16 : {c200}		
ecb_16	{c200} <= {c150}	C 07.00.a	015	200	002	<= {c150}. Rule		
				200				$\sim$

Each entry on the Non-Blocking Error report needs to be acknowledged / explained. To enter an explanation the user must click the "Edit Data" button at which point the cells in the "Explanation" column will become editable.

🥌 Edit Form	×							
	Ceannais na hÉireann I Bank of Ireland	<u>C3</u>	33005: CRDI	/ Test Firm 3	33005		Logout	
Eurosyst			lan OFlyr	<del>וחר (C333005)</del>				
Home <ul> <li>Data</li> </ul>	COREP Individual	and Leverage Ratio	(Banking) Returns 🕨	31-Dec-2016 ► Xbri	Non Blocking Rules	Report I Edit Data		
Edit Form	Data							
ion-Blocking	Errors Report							
tule Code	Description	Template	Row Identifier	Column Code	Sheet No	Error	Explanation	
cb_16	{c200} <= {c1	C 07.00.a	015	200	001	Formula Error :		^
								~
cb_16	{c200} <= {c1	C 07.00.a	030	200	001	Formula Error :		$\sim$
								~
cb_16	{c200} <= {c1	C 07.00.a	060	200	001	Formula Error :		$\sim$
ecb_16	{c200} <= {c1	C 07.00.a	090	200	001	Formula Error :		< >
								~
ecb_16	{c200} <= {c1	C 07.00.a	015	200	002	Formula Error :		$\sim$
ecb 16	{c200} <= {c1	C 07 00 p	040	200	002	Formula Error :		^
300_10	102007 <= 101	C 07.00.a	040	200	002	Formula Error .		$\sim$
ecb_16	{c200} <= {c1	C 07.00.a	110	200	001	Formula Error :		$\sim$
								~
ecb_16	{c200} <= {c1	C 07.00.a	130	200	001	Formula Error :		$\sim$
ecb 16	{c200} <= {c1	C 07 00 p	140	200	001	Formula Error :		^
300_10	102007 <= 101	C 07.00.a	140	200	001	Formula Error .		$\sim$
ecb_16	{c200} <= {c1	C 07.00.a	150	200	001	Formula Error :		$\sim$
								×

When in Edit mode on the report the "Save Form" button is enabled. If a user tries to save the report without having entered a comment for each rule break the following screen and associated error message will be displayed to the user.

Note: The user can hover over the highlighted cells to see a shortened version of the error message or can click the "View Errors" button to see the error message in greater detail.

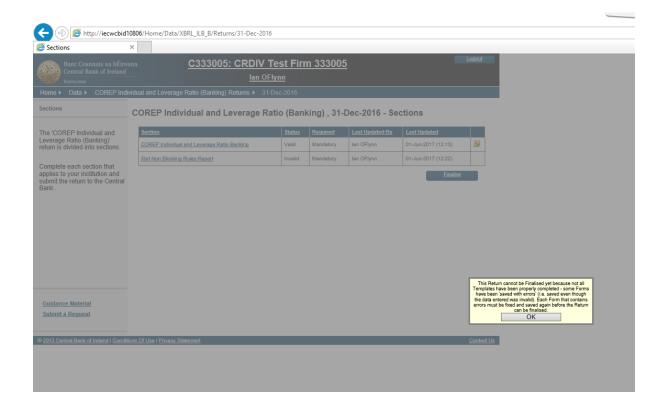
🨂 Edit Form	×							
	Ceannais na hÉireann I Bank of Ireland	<u>c</u>	333005: CRDI		<u>333005</u>		Logout	
Eurosyste	m			nn (C333005)				
Home ► Data		and Leverage Rati	o (Banking) Returns ▶	31-Dec-2016 ► Xbi	rl Non Blocking Rul	es Report I Edit Data		
Edit Form I								
errors, with detail	ed error messages. Alterna	ted it from being sav tively click on 'Save	ed. Hover over the highligh With Errors' to save the fo	ited cells to see a shor rm as a draft version, a	tened version of the e ind you can fix the en	error messages or click on V rors at a later time.	iew Errors to view all	
Non-Blocking Rule Code	Errors Report Description	Template	Row Identifier	Column Code	Sheet No	Error	Explanation	
	bescription	Template	Kow Identifier	column code			Explanation 01/06/2017	^
ecb_16	{c200} <= {c1	C 07.00.a	015	200	001	Formula Error :		~
ecb_16	{c200} <= {c1	C 07.00.a	030	200	001	Formula Error :		^
								~
ecb_16	{c200} <= {c1	C 07.00.a	060	200	001	Formula Error :		$\sim$
ecb_16	{c200} <= {c1	C 07.00.a	090	200	001	Formula Error :		^
_								~
ecb_16	c200 <= c1	C 07.00.a	015	200	002	Formula Error :		$\sim$
ecb_16	{c200} <= {c1	C 07.00.a	040	200	002	Formula Error :		~
000_10	(0200) ( (01	07.00.0	010	200				~
ecb_16	{c200} <= {c1	C 07.00.a	110	200	001	Formula Error :		$\sim$
ecb_16	{c200} <= {c1	C 07.00.a	130	200	001	Formula Error :		^
ecb_10	(0200) (- (01	C 07.00.a	150	200	001			~
ecb_16	{c200} <= {c1	C 07.00.a	140	200	001	Formula Error :		$\hat{}$
	(-200) . (-1	C 07 00 -	150	200	001	E		~
ecb_16	{c200} <= {c1	C 07.00.a	150	200	001	Formula Error :		~

**Note:** The user can hover over the highlighted cells to see a shortened version of the error message or can click the "View Errors" button to see the error message in greater detail.

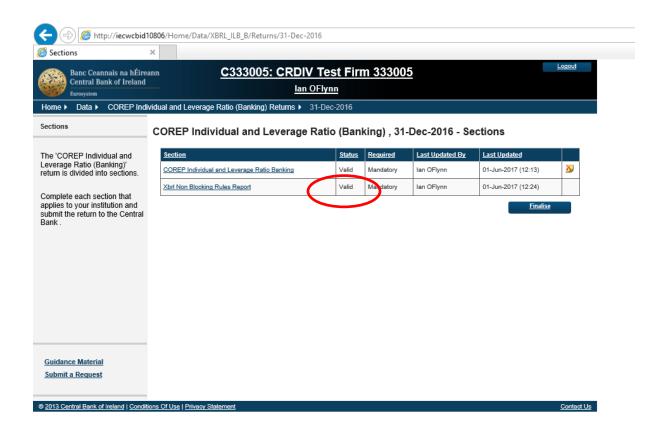
The user has two options at this stage...

- to complete the "Explanations" column in full and Save the form which will permit the return to be finalised
- to click "Save with Errors" which saves the form for later editing but doesn't allow the return to be finalised

If the user tries to finalise the return without fully completing the "Explanation" column fully the following error screen will be displayed to the user.



Once the user has filled in comments / explanations for all the error messages and the report is saved, the status of the Non-Blocking Rules report changes from "Invalid" to "Valid" and the process of Finalising the Return can now commence



Once the status changes to "Valid" on the Report, the process of Finalising the Return can now commence.

#### 5. Variance Analysis & Finalising Uploaded Files

Once a return has been successfully uploaded, accepted and processed, all blocking errors addressed and non-blocking errors acknowledged the file is ready to be finalised in advance of being signed-off.

- If the uploaded file is an Individual Return that **is not part** of a Grouped Return, the finalisation and sign-off process can commence
- If the uploaded file **is part** of a Return Group, the file can be finalised. However, the Group of returns that it is part of cannot be finalised and signed-off until all returns within that Group have been finalised

Variance Analysis checks will be performed as part of the finalising routine and all Variances must be explained in advance of the return instance being finalised.

#### 5.1 Variance Analysis Explanation

The Online Reporting System contains a 'Variance Analysis' solution which compares CRD IV returns period on period and requires banking institutions to explain variances that exceed a certain percentage and threshold.

# N.B. The returns for the previous reporting period must be signed-off before the returns for the subsequent reporting period and the variance analysis explanations template can be finalised and signed-off.

The following are the COREP and FINREP templates, which are covered by Variance Analysis: **COREP** 

- C01.00 OWN FUNDS
- C02.00 OWN FUNDS REQUIREMENTS
- C03.00 CAPITAL RATIOS
- C04.00 MEMORANDUM ITEMS

#### **FINREP**

- F01.01 Balance Sheet Statement: assets
- F01.02 Balance Sheet Statement: liabilities
- F01.03 Balance Sheet Statement: equity
- F02.00 Statement of Profit or Loss

An explanation is required for the following in relation to all templates listed above aside from F02.00:

• Where there is a positive or negative variance of greater than or equal to 10%, then an explanation must be provided. The 10% variance applies to all of the above templates except for the ratios in C03.00 CAPITAL RATIOS where any variance that exceeds +/- 5% must be explained.

- An explanation is required for any variance from Zero (increase or decrease)
- Where a + /- 10% variance is detected, an explanation is only required where this variance is ALSO greater than/= 1% of Own Funds (COREP) or 1% of Total Assets (FINREP)
- Variances in Percentages will be treated the same as amounts and will follow the same rules as above

#### F02.00

There is also a requirement to explain Variances in the data points within the FINREP Quarterly Statement of Profit or Loss template (FINREP 2.00).

Variance Analysis must be done on a quarter-by-quarter basis where income data points are expressed in terms of the actual value for that quarter as opposed to a cumulative year to date total for that data point. For an income data point to generate a variance error, **two conditions** need to be satisfied in tandem:

a) Current / Previous quarter variance as expressed in absolute percentage terms must be greater than or equal 10%

And

b) The absolute value of the variance expressed as a percentage of FINREP Total Assets (from template F1.01) must be greater than or equal to 0.1%.

In the cases where:

- (a) The value of a data point changes from being a positive value in a previous period to a negative value in the current period or
- (b) Where the value of a data point changes from being a negative value in a previous period to a positive value in the current period

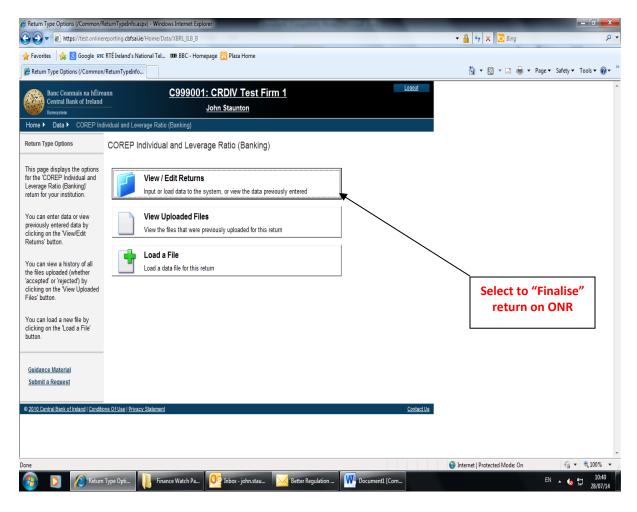
the variance formulae as outlined above must still be used and the answer expressed in absolute percentage terms.

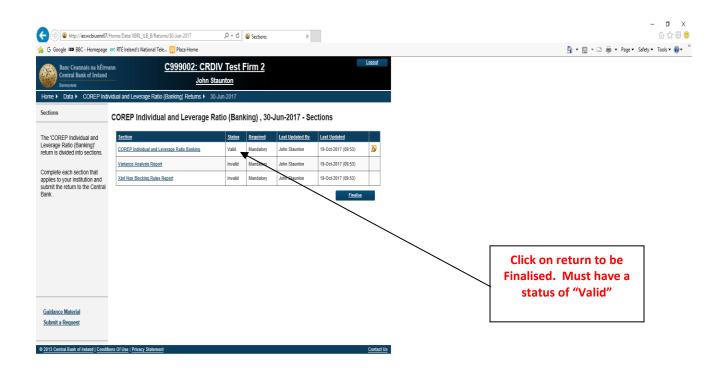
The particular fiscal Year-End date relevant to a submitting institution will be taken into account when executing the variance calculation

#### 5.2 Finalising an Individual Return

The following steps must be taken when Finalising an Individual valid return i.e. it has passed all Blocking / Non-Blocking rules.

To access a return to be Finalised, choose the return to be updated and click the View / Edit Returns option from within this return view





105% •

🚦 🔎 🗇 Sections - Internet ... ᇘ 💀 Inbox - john.staunt... 🕷 CRDIV XBRL Uploa...

The individual files loaded for that return instance are displayed as a list. User must click on the return instance that is required to be Finalised. When this is done, the following screen is displayed with the Finalise button displayed.

Sections (/Returns/BaseIIII/FirmUs	er/Sections.aspx) - Windows Internet Explorer		States, South	and a second second	_		
🚱 💽 🔻 🙋 https://test.online	reporting. <b>cbfsai.ie</b> /Home/Data/XBRL_ILB_B/Returns/3		🕶 🔒 🐓 🗙 💽 Bing	+ م			
🚖 Favorites 🛛 🚖 8 Google RTE	RTÉ Ireland's National Tel 🚥 BBC - Homepage	😚 Plaza Home					
Sections (/Returns/BaselIII/FirmU	lser/Sections.aspx)					🏠 🔻 🔝 👻 🚍 🖶 🔻 Page 🕶 S	Safety 🔻 Tools 🔻 🔞 👻 🦈
Banc Ceannais na hÉire Central Bank of Ireland Eurosystem		RDIV Test Firm 1 Staunton			<u>oqout</u>		~
Home ► Data ► COREP Ind	lividual and Leverage Ratio (Banking) ► Returns	> 31-Mar-2014					
Sections	COREP Individual and Leverage	e Ratio (Banking) , 3	1-Mar-2014 - S	ections			
The 'COREP Individual and	Section	Status Required	Last Updated By	Last Updated			
Leverage Ratio (Banking)' return is divided into sections.	COREP Individual and Leverage Ratio Banking	Valid Mandatory	John Daly	22-Jul-2014 (14:15)	3		
Complete each section that	Variance Analysis Report	Valid Mandatory	John Daly	22-Jul-2014 (14:15)			
applies to your institution and submit the return to the Central Bank .				Finalise			
					_		
						Click on Variance Analysis Report	
<u>Guidance Material</u> <u>Submit a Request</u>							
© 2010 Central Bank of Ireland   Condition	ns Of Use   Privacy Statement				Contact Us		
Done						Internet   Protected Mode: On	√a  ▼  € 100%  ▼
🚱 💟 🖉 Section	ns (/Return 🚺 My Pictures	Inbox - john.stau 🔀 B	Better Regulation	Document1 [Com		EN	▲ 10:45 ▲ 10:45 28/07/14

If there are variances (between this instance of the return and the previous quarter of the return) these are highlighted on the Variance Report (a link to which is displayed on this screen). Variances must be addressed before the return can be finalised. When the link to the Variance Report is pressed the screen below is displayed.

	; 🛃 Google RTE RTÉ Ir turns/BaselIII/FirmUser/		🚥 BBC - Homepage 🚦	Plaza Home				🟠 🔻 🛐 👻 🖃 🖶 🔻 Page 🕶 Safety 🕶 Tor	ols 🕶 🧃
Central Eurosyster			C999001: CR John Staun (Banking) ▶ Returns ▶	ton (C999001)		ort	Logout	Enter explanations here	T
View Form	Data								
Variance Analys	-	1			1		1		
Table Code	Column Code	Row Code	Previous Value	Current Value	Actual Change	Variance %	Explanation		
C 01.00	010	010	17000.0000	59000.0000	42000.0000	247.0588	а	Î.	
01.00	010	015	11000.0000	9000.0000	-2000.0000	-18.1818	а	E E	
01.00	010	020	8000.0000	-11000.0000	-19000.0000	-237.5000	a	× _	
01.00	010	030	16000.0000	6000.0000	-10000.0000	-62.5000	a	~ ~	
01.00	010	060	9000.0000	5000.0000	-4000.0000	-44.4444	a	× •	
C 01.00	010	070	0.0000	-6000.0000	-6000.0000	-100.0000	a	~	
C 01.00	010	080	0.0000	-6000.0000	-6000.0000	-100.0000	a		
C 01.00	010	130	-6000.0000	0.0000	6000.0000	100.0000	a		
01.00	010	150	-6000.0000	0.0000	6000.0000	100.0000	a		
one							-	😜 Internet   Protected Mode: On 🦓 🔻 🖲	<b>4 100%</b>

The Previous and Current values for the data point as well as the variance in actual and percentage terms are displayed. The user must enter an explanation for each of the variances listed. If this is not done the following screen – highlighting where no variance explanation has been entered – is displayed.

🔵 🗢 🙋 ht	tps://test.onlinereportir	ng. <b>cbfsai.ie</b> /Home/Da	ita/XBRL_ILB_B/Returns/31	-Mar-2014/XBRL_ILB_V/	50/_editData			🕶 🔒 🍫 🗙 🔁 Bing	+ م
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Central I Eurosystem	nnais na hÉireann Bank of Ireland COREP Individual	and Leverage Ratio	C999001: CR John Staun	ton (C999001)		ort ▶ Edit Data	<u>Loqout</u>		Â
dit Form D	ata on the form which pre vith detailed error mes	evented it from being	g saved. Hover over the hi click on 'Save With Errors	ghlighted cells to see	a shortened version o	f the error messages (	or click on View Errors later time.		
ble Code	Column Code	Row Code	Previous Value	Current Value	Actual Change	Variance %	Explanation		
01.00	010	010	17000.0000	59000.0000	42000.0000	247.0588			E
01.00	010	015	11000.0000	9000.0000	-2000.0000	-18.1818		# #	
1.00	010	020	8000.0000	-11000.0000	-19000.0000	-237.5000			
1.00	010	030	16000.0000	6000.0000	-10000.0000	-62.5000		* *	
1.00	010	060	9000.0000	5000.0000	-4000.0000	-44.4444		* *	
1.00	010	070	0.0000	-6000.0000	-6000.0000	-100.0000		* •	
1.00	010	080	0.0000	-6000.0000	-6000.0000	- 100.0000	a	Cells without ex	volumention
		130	-6000.0000	0.0000	6000.0000	100.0000	а		-
1.00	010	150	0000.0000				a	are highli	gnted

If the user saves the Variance Analysis report without completing all the fields, they will be allowed to do so, however they will not be allowed to finalise the return. Once the Variance Analysis report is fully completed, the user will be allowed to save it without errors. The user can then proceed to finalise this individual file.

Sections (/Returns/BaseIIII/FirmUs	er/Sections.aspx) - Windows Internet Explorer	_	Carlot C	superior, man	States and States and			- 0 <b>- X</b> -
🚱 🕤 🗢 🙋 https://test.online	reporting. <b>cbfsai.ie</b> /Home/Data/XBRL_ILB_B/Returns/31-N	Mar-2014					🕶 🔒 🔩 🗙 🔽 Bing	<del>،</del> م
🚖 Favorites 🛛 🚖 😣 Google RTE	RTÉ Ireland's National Tel 🚥 BBC - Homepage 🔢	Plaza Home						
Sections (/Returns/BaselIII/FirmU	Jser/Sections.aspx)						🏠 🔻 🖾 👻 🚍 🖶 👻 Page 🕶 Safet	y▼ Tools▼ 🛛 ▼
Banc Ceannais na hÉire Central Bank of Ireland Eurosystem			<del>irm 1</del>			<u>_oqout</u>		*
Home ► Data ► COREP Inc	dividual and Leverage Ratio (Banking) ▶ Returns ▶	31-Mar-2014						
Sections	COREP Individual and Leverage	Ratio (Ban	king) , 3	31-Mar-2014 - S	Sections			
The 'COREP Individual and	Section	<u>Status</u>	Required	Last Updated By	Last Updated			
Leverage Ratio (Banking)' return is divided into sections.	COREP Individual and Leverage Ratio Banking	Valid	Mandatory	John Daly	22-Jul-2014 (14:15)	3		
Complete each section that	Variance Analysis Report	Valid	Mandatory	John Daly	22-Jul-2014 (14:15)			
applies to your institution and submit the return to the Central Bank . <u>Guidance Material</u> <u>Submit a Request</u>					Finalise		Click to Finalise the Re	eturn
© 2010 Central Bank of Ireland   Condite	ons Of Use   Privacy Statement					Contact Us	Internet   Protected Mode: On	× € 100% ×
Section	ns (/Return 🧗 My Pictures 🧕 👰 In	box - john.stau	🖂	Better Regulation	Document1 [Com		EN 🔺	10:45 28/07/14

Once successfully finalised, the following screen will be displayed to the Finaliser.

🏉 Finalise Return Instance (/Schedule	edReturns/Firm/FinaliseReturn.aspx) - Windows Internet Explorer		
🕒 🕞 🗢 🙋 https://test.online	reporting. <b>cbfsai.ie</b> /Home/Data/XBRL_ILB_B/Returns/31-Mar-2014/_finalise	🝷 🔒 😽 🗙 🖸 Bing	• ٩
🚖 Favorites 🛛 🚖 🚷 Google RTE	RTÉ Ireland's National Tel 🚥 BBC - Homepage 👸 Plaza Home		
🏉 Finalise Return Instance (/Schedu	iledReturns/Firm	🏠 🔻 🔝 👻 🖶 🕈 Page 🕇	• Safety • Tools • 🔞 • 👋
Banc Ceannais na hÉire Central Bank of Ireland Eurosystem	ann <u>C999001: CRDIV Test Firm 1</u> John Staunton		*
Home ► Data ► COREP Ind	lividual and Leverage Ratio (Banking) ▶ Returns ▶ 31-Mar-2014 ▶ Finalise Return		
Finalise Return Instance	COREP Individual and Leverage Ratio (Banking), 31-Mar-2014 has been finalised		
This page shows the results of Finalising a Return. The return will only be finalised if it has passed all cross form rule checks.	This Return is "Finalised" - It must now be "Signed-Off to be submitted to the Central Bank. Use the back button to navigete to the previous page. Back		
Guidance Material			
Submit a Request			
© 2010 Central Bank of Ireland   Condition	ons Of Use   Privacy Statement Contact Us		
e 2010 Central Bank Of Teland   Condido			
			-
		😜 Internet   Protected Mode: On	√a ▼ € 100% ▼
Finalise	e Return Ins 🙀 My Pictures 🥂 📴 Inbox - john.stau 🔀 Better Regulation 🕎 Document1 [Com	EM	10:46 🔂 10:46 🔽 28/07/14

The Return is now ready to be signed off. Note that the person that Signs Off the return must be a different user from the one who Finalises the Return.

The user within the firm who Signs-Off Returns will log in with their credentials and only this person will be able to access the Sign-Off functionality.

Sections (/Returns/BaseIIII/FirmUse	r/Sections.aspx) - Windows Internet Explorer	-	1000	person in succession		_	- 0 <mark>- X</mark> -
🚱 💿 🔻 👔 https://test.onlinen	eporting. <b>cbfsai.ie</b> /Home/Data/XBRL_ILB_B/Returns/31-Mar-2	014				🕶 🔒 🔩 🗙 🖸 Bing	<del>ب</del> م
🚖 Favorites 🛛 👍 🔱 Google RTE	RTÉ Ireland's National Tel 🚥 BBC - Homepage 🔞 Plaza	a Home					
Sections (/Returns/BaselIII/FirmUs	ser/Sections.aspx)					🟠 🔹 🗟 🔹 🚍 🖶 💌	Page ▼ Safety ▼ Tools ▼ @ ▼ <sup>≫</sup>
Banc Ceannais na hÉirea Central Bank of Ireland Eurosystem	inn <u>C999001: CRDIV</u> John Staun		<u>'irm 1</u>		Loqout		A
Home ► Data ► COREP Indi	vidual and Leverage Ratio (Banking) 🕨 Returns 🕨 31-1	Mar-2014					
Sections	COREP Individual and Leverage Rati	io (Banl	king) , 31-l	Mar-2014 - Sec	tions		
The 'COREP Individual and Leverage Ratio (Banking)'	Section	<u>Status</u>	Required	Last Updated By	Last Updated		
return is divided into sections.	COREP Individual and Leverage Ratio Banking	Valid	Mandatory	John Daly	22-Jul-2014 (14:15)		
The return is locked and cannot	Variance Analysis Report	Valid	Mandatory	John Daly	22-Jul-2014 (14:15)		
be changed. You can still click on any section to view its data.					Sign-Off		
If you need to make a change, contact the Central Bank to get the return unlocked.			_				
				Click t	o Sign-Off the Return		
Guidance Material							
Submit a Request							
© 2010 Central Bank of Ireland   Condition	ns Oflise   Privacy Statement				Contact Us		
Done						Internet   Protected Mode: On	√a ▼ € 100% ▼
Section	s (/Return 🚞 咚 Inbox - john.stau 🔰	🧹 Better F	Regulation	Document1 [Co	m		EN 🔺 ゎ 🏗 10:41

## Sign-Off Confirmation

Banc Ceannais na hÉirean       C333007: CRDIV Test Firm 333007         Jan OFlynn             Itensystem             Sign Off Return Instance    Sign-Off Return        Vou have successfully signed-off the XBRL ITS Quarterly Return Group return for 31-Dec-2016 – it has now been submitted to the Central Bank.     You have successfully 'signed-off the XBRL ITS Quarterly Return Group return for 31-Dec-2016 – it has now been submitted to the Central Bank.  This return was not submitted by the 25-Apr-2017 deadline – the failure to complete the submission in a timely fashion has been recorded.  This Return is 'locked', and can't be changed until it is unlocked for revision by the Central Bank.  Use the back button to navigate to the previous page.	🔶 🕘 🏉 http://iecwcbid108	06/Home/Data/XBRL-GRP-2/31-Dec-2016/_signOff $ ho$ 🗸 $c$ $ ho$ HP Application Lifecycle Mana 🧟 Sign Off Return Instance
Sign Off Return Instance       Sign-Off Return         The return has been successfully signed-off       The return has been successfully signed-off         You have successfully 'signed-off the XBRL ITS Quarterly Return Group return for 31-Dec-2016 – it has now been submitted to the Central Bank.         This return was not submitted by the 25-Apr-2017 deadline – the failure to complete the submission in a timely fashion has been recorded.         This Return is 'locked', and can't be changed until it is unlocked for revision by the Central Bank.         Use the back button to navigate to the previous page.	Central Bank of Ireland	ann <u>C333007: CRDIV Test Firm 333007</u>
Sign-Off Return         Sign-Off Return         The return has been successfully signed-off         You have successfully 'signed-off the XBRL ITS Quarterly Return Group return for 31-Dec-2016 – it has now been submitted to the Central Bank.         This return was not submitted by the 25-Apr-2017 deadline – the failure to complete the submission in a timely fashion has been recorded.         This Return is 'locked', and can't be changed until it is unlocked for revision by the Central Bank.         Use the back button to navigate to the previous page.	Home ► Data ► XBRL ITS C	Quarterly Return Group   31-Dec-2016 > SignOff
You have successfully 'signed-off the XBRL ITS Quarterly Return Group return for 31-Dec-2016 – it has now been submitted to the Central Bank. This return was not submitted by the 25-Apr-2017 deadline – the failure to complete the submission in a timely fashion has been recorded. This Return is 'locked', and can't be changed until it is unlocked for revision by the Central Bank. Use the back button to navigate to the previous page.	Sign Off Return Instance	Sign-Off Return
Central Bank. This return was not submitted by the 25-Apr-2017 deadline – the failure to complete the submission in a timely fashion has been recorded. This Return is 'locked', and can't be changed until it is unlocked for revision by the Central Bank. Use the back button to navigate to the previous page.		The return has been successfully signed-off
This Return is 'locked', and can't be changed until it is unlocked for revision by the Central Bank . Use the back button to navigate to the previous page.		
Use the back button to navigate to the previous page.		This return was not submitted by the 25-Apr-2017 deadline - the failure to complete the submission in a timely fashion has been recorded.
		This Return is 'locked', and can't be changed until it is unlocked for revision by the Central Bank .

As outlined in section 4.3.2 above, if warning rules have been breached these need to be acknowledged by the user who is signing off the individual return. This is done by checking a box on the sign-off screen that is presented to the user.

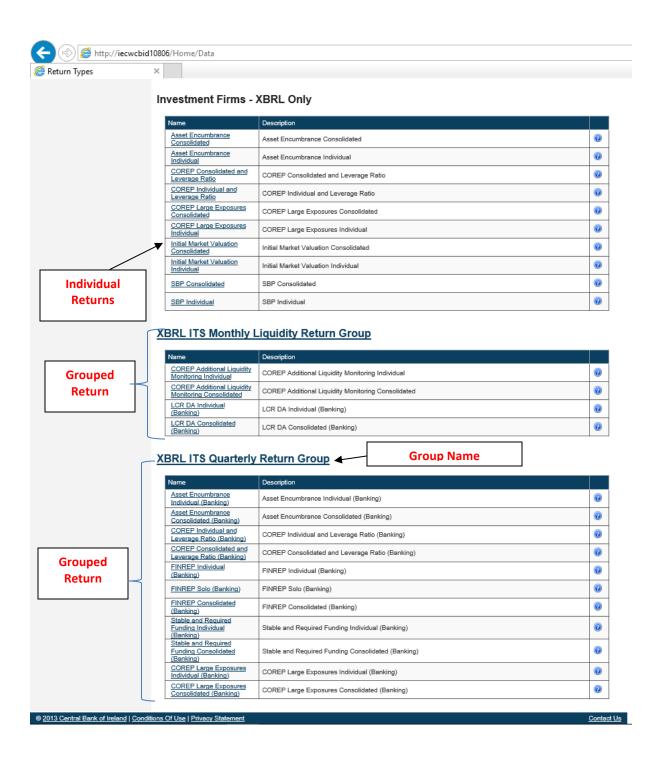
<		/Home/Data/XBRL_BCB_B/Returns/31-Dec-2016/_signoff	、ク ・ ひ ) 🦪 Sign Off Return Instance (/R × ) 🍘 C∩Users\nkaniganti\AppData\	- □ × 命☆鐚 9
	le Edit View Favorites Too Banc Ceannais na hÉire Central Bank of Ireland Eurosystem			^
-	Home      Data      SBP Conse	lidated (Banking) ► Returns ► 31-Dec-2016 ► SignO	Off Return	
ıy s	Sign Off Return Instance	Sign-Off Return		
n		The Return is ready to be signed-o	off.	
n		Bank	6 must be 'signed-off to complete the process of submitting data to the Central	
n		This return is being revised for the first time – it was one After you sign-off the return, it will be 'locked' once again		
3 Te		Declaration		
3		This return has been accepted with warnings.		
35 1 -		To signify your acceptance of this statement, tick the box	I declare that the information which has been entered for the SBP Consolidated (Banking)	
10	<u>Guidance Material</u> <u>Submit a Request</u>		return for 31-Dec-2016 is complete and correct to the best of my knowledge.	
3			ur satisfaction, click the 'Sign-Off Return' button below to nik. This will complete the process of submitting the return (for this period).	
ic b			Sansel Sign-off Roturn	
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а				~

## 5.3 Finalising a Grouped Return

When a return is part of an XBRL return group, a number of key points must be noted:

- The Individual return must firstly be finalised
- Then the Return Group that the Return is part of must be Finalised
- The Finalising of the Return Group must be done in advance of the Return Group being signed off
- The Individual Return is never signed off just the Grouped Return

When a user logs into the ONR in the Institution context, they will be presented with the view of the returns that they are required to upload. Some of these will be Individual Returns and others will be part of a Return Group.



When the user clicks on the Group Name Hyperlink the current status of the Return Group for a particular reporting period will be displayed.

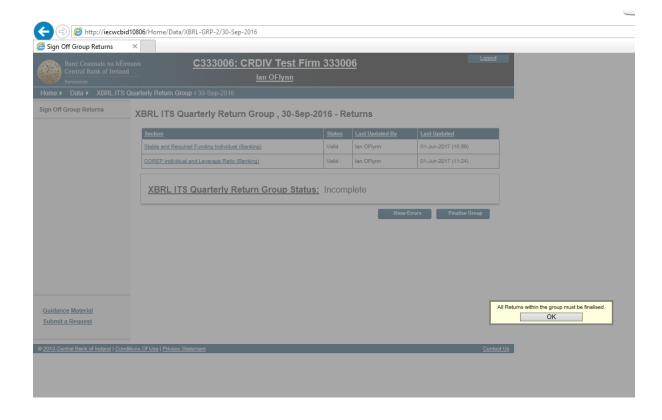
The screen below displays the status of the XBRL Quarterly Return Group. A status of Incomplete on the Group indicates that there are individual returns within in the Group that have not yet been Finalised (and until they have been finalised, the Group cannot be Finalised or Signed Off)

Control Contro	iid10806/Home/Data/XBRL-Gl		'est Firm 333006		Lopout
Home > Data > XBRL IT	S Quarterly Return Group	3			
	Reporting Date	<u>Status</u>	Last Updated By	Last Updated	
	30-Sep-2016 31-Dec-2016	Incomplete	lan OFlynn lan OFlynn	01-Jun-2017 (10:58) 02-May-2017 (12:08)	
Guidance Material		ped Return Status			
Submit a Request	nditions Of Use   Privsoy Statement				Contact Us

To view the status of the individual returns within a Return Group, click on the particular reporting date hyperlink in the screen above. This will display the individual returns, their Finalisation status as well as the status of the overall Return Group.

Banc Ceannais na hÉirear	C333006: CRDIV Test	Firm 33300	06	Logout	
Central Bank of Ireland Eurosystem	lan OFlynn				
Home ► Data ► XBRL ITS Qu	arterly Return Group I 30-Sep-2016				
ign Off Group Returns	XBRL ITS Quarterly Return Group , 30-S	ep-2016 - Re	eturns	Individual Returns	Statu
	Section	<u>Status</u>	Last Updated By	Last Updated	
	Stable and Required Funding Individual (Banking)	Valid	lan OFlynn	01-Jun-2017 (14:23)	
	COREP Individual and Leverage Ratio (Banking)	Valid	lan OFlynn	01-Jun-2017 (14:21)	
	XBRL ITS Quarterly Return Group St	atus: Incom	plete		
	XBRL ITS Quarterly Return Group St	atus: Incom	plete Show	Errors Finalise Group	
		atus: Incom	Show	Errors Finalise Group	

If the user tries to Finalise the Group at this stage (before the individual returns have been Finalised) the following error message is displayed.



Each individual return needs to be Finalised as per the process outlined in Section 5.2 above (this will include the addressing of any individual return errors for these returns).

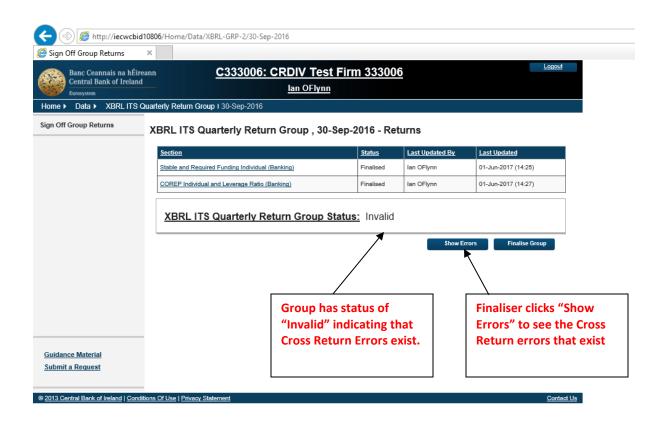
If any individual return within a Group have been a status other than Finalised, the Group will have a status Incomplete.

🗿 Sign Off Group Returns	×			
Banc Ceannais na hÉir Central Bank of Ireland	1		<u>6</u>	Logout
Eurosystem	lan OFlyn	<u>n</u>		
Home      Data      XBRL ITS	Quarterly Return Group 1 30-Sep-2016			
Sign Off Group Returns	XBRL ITS Quarterly Return Group , 30	-Sep-2016 - Re	turns	
	Section	<u>Status</u>	Last Updated By	Last Updated
	Stable and Required Funding Individual (Banking)	Finalised	lan OFlynn	01-Jun-2017 (14:25)
	COREP Individual and Leverage Ratio (Banking)	Valid	Ian OFlynn	01-Jun-2017 (14:21)
			Show E	rrors Finalise Group
		Fin	dividual Retu aalised result oup Status o complete	s in a
Guidance Material				

When all Individual Returns within a Group have a status of Finalised, the Group can now be Finalised by clicking on the "Finalise Group" button.

It is at this point that Cross Return validation rules are run (i.e. validations between data-points on two or more different returns within a Return Group which may prevent the Group from being Finalised and require one or more individual files to be resubmitted). If Cross-Return blocking validation errors are encountered, the Group Status will change to "Invalid" and the Finaliser can see what errors exist by clicking the "Show Errors" button on the screen.

**Note:** Any user who has permission to Finalise an Individual Return will have permission to Finalise the Group Return of which they are part.



If cross-return blocking validations exist, all individual return submitters will receive an e-mail informing them that such errors have occurred and directing them to see further details.

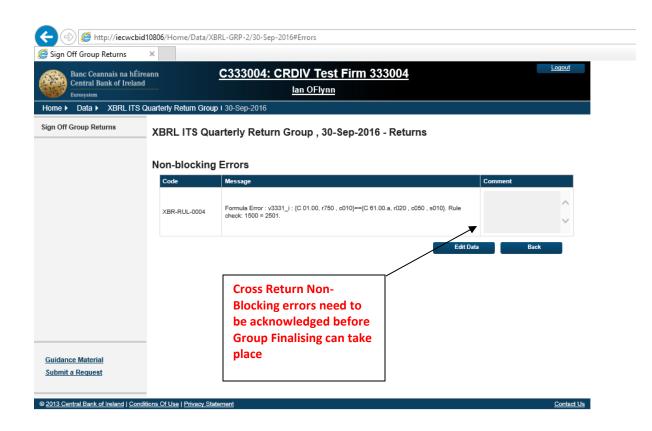
은 Reply 은 Reply All 은 Forward 5층 IM noreply@centralbank.ie O'Flynn, Ian (Contractor)	14:31
XBRL ITS Quarterly Return Group failed cross return validation	~
You have submitted some of the returns contained in this group. For further details on the invalid records, login to the Online Reporting website.	

Details of the blocking errors are visible in ONR on the following screen

Sign Off Group Returns	bid10806/Home/Data/X	BRL-GRP-2/31-Dec-2016#Errors	
Banc Ceannais na hI Central Bank of Irela <sub>Eurosystem</sub>		C333006: CRDIV Test Firm 333006 Ian OFlynn	Logout
Home > Data > XBRL IT	S Quarterly Return Grou		
ngii On Group Returns	XBRL ITS Qu	arterly Return Group , 31-Dec-2016 - Returns	
	Blocking Erro	brs	
	Code	Message Formula Error : v2852_m : {F 32.04.a, r020,c010} <= sum({F 01.02, c010, (r020, r082,	
	XBR-RUL-0003	r150)}). Rule check: 12501 <= 9000. Template: F 32.04.a Row: 020 Column: 010	
	XBR-RUL-0003	Formula Error: v2853 m: if (F 00.01, r010,c010) = [eba_A5:x2] then (F 32.04 a, r030,c010) <= sun((F 10.00, c021, (c300-320))) + sun([F 11.01, c020, (r510-530)]). Rule check: 12501 <= 9000. Template: F 32.04.a Row. 030 Column: 010	
			Back
Guidance Material			
Submit a Request			
2013 Central Bank of Ireland   Co	profitions Of Lise   Privacy Str		Contact Us

The submitting entity will be required to address these errors and resubmit the relevant returns. When this is done, the individual resubmitted returns will need to be Finalised as well as the Group Return following the same process as outlined above.

In addition to checks for cross-return blocking errors, validation is also performed on cross-returns nonblocking errors (i.e. validations between data points on different returns within a Returns Group, which need to be acknowledged on Finalising the Group but do not require return resubmission). Details of these errors are displayed to the firm on the following screen.

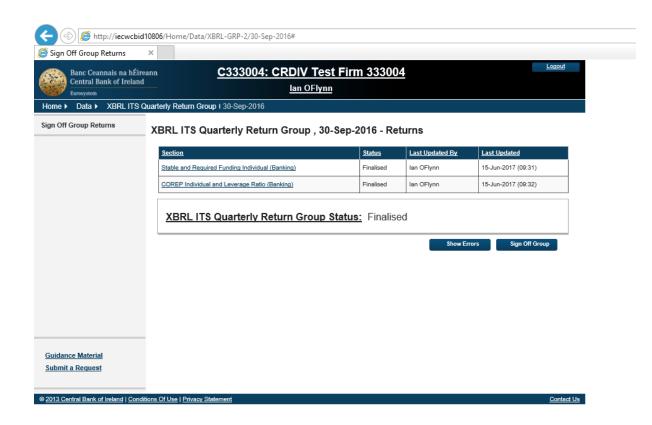


Once all Cross Return errors have been acknowledged the Group Return is ready to be Finalised and subsequently signed off.

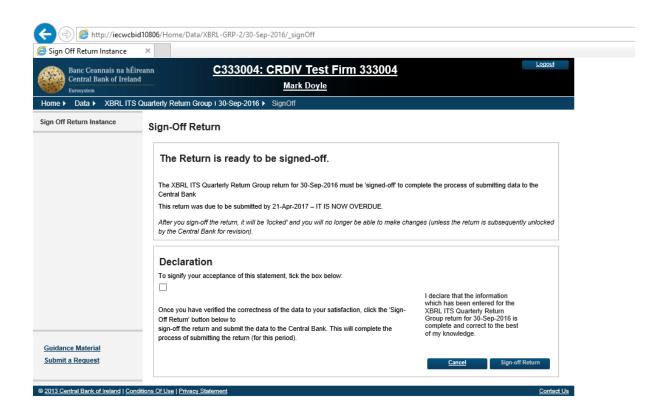
Sign Off Group Returns	×			
Banc Ceannais na hÉirea Central Bank of Ireland	nn <u>C333004: CRDIV Test Fi</u>	<u>rm 33300</u> /	<u>4</u>	Logout
Eurosystem	lan OFlynn			
Home	uarterly Return Group I 30-Sep-2016			
Sign Off Group Returns	XBRL ITS Quarterly Return Group , 30-Sep	o-2016 - Ret	turns	
	Section	<u>Status</u>	Last Updated By	Last Updated
	Stable and Required Funding Individual (Banking)	Finalised	Ian OFlynn	15-Jun-2017 (09:31)
	COREP Individual and Leverage Ratio (Banking)	Finalised	Ian OFlynn	15-Jun-2017 (09:32)
	XBRL ITS Quarterly Return Group State	us: Invalid	Show For	Einsline Group
	ABRE IT'S Quarterly Return Group State	<u>us:</u> invalid	Show Erro	Finalise Group
	Group status still invalid until Group is Finalised. Click Finalise button to perform this		Show Err	ors Finalise Group

On successful Finalisation of the Group Return the status of the group will change to "Finalised" as seen on the screenshot below. The Sign-Off button is also visible on this screen however, Sign-Off of the Group return must be performed by a user who has different access permissions to the Group Finaliser.

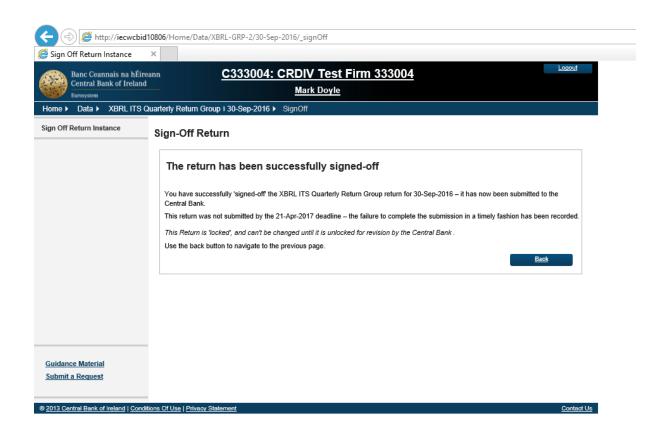
If the person who Finalises the Group tries also to Sign Off the Group, an error screen will be displayed to them and they will be prevented for performing this action.



When a different user, with Sign-Off permission – logs into ONR they can navigate to the Group status screen above and click the Sign-Off Group button. When this is done the following screen is displayed to them.



The user signing off must tick the Declaration check box confirming that the Returns information is complete and correct before the "Sign-Off Return" button is enabled. Once this is done, a sign-off confirmation screen is displayed to them.



When the back button is clicked on this screen, the following screen is displayed showing the status of the Individual Returns within the Group as Signed-Off and also the Group Status Sign-Off

🗿 Sign Off Group Returns	×			
Banc Ceannais na hI Central Bank of Irela		est Firm 33300	<u>4</u>	Lopout
Eurosystem	Mark Do	yle		
Home ► Data ► XBRL IT	S Quarterly Return Group I 30-Sep-2016			
Sign Off Group Returns	XBRL ITS Quarterly Return Group ,	30-Sep-2016 - Re	turns	
	Section	<u>Status</u>	Last Updated By	Last Updated
	Stable and Required Funding Individual (Banking)	SignedOff	lan OFlynn	15-Jun-2017 (09:31)
	COREP Individual and Leverage Ratio (Banking)	SignedOff	lan OFlynn	15-Jun-2017 (09:32)
	XBRL ITS Quarterly Return Grou	<b>o Status:</b> Signed	Off	Show Errors
	XBRL ITS Quarterly Return Grou	<u>o Status:</u> Signed	Off	Show Errors

- END -