



Banc Ceannais na hÉireann
Central Bank of Ireland

Eurosystem

Details of Travel Expenditure

H1, 2018

Contents

Introduction	3
Flight tickets booked- H1 2018	3
Travel Costs.....	4
Travel Costs - H1 2018.....	5
Breakdown of flight tickets booked by destination and quarter in 2018	6
Travel Costs by Senior Staff in 2018	7

Introduction

The Central Bank has a large number of travel obligations; both domestic, relating in the main to its regulatory mandate which requires on-site visits to regulated entities; and overseas, relating primarily to its membership of the Eurosystem and the European Supervisory Authorities as well as other international commitments. As members of various key committees and working groups of European bodies, staff members of the Central Bank are required to attend meetings on a very regular basis, including those at the European Central Bank (including Single Supervisory Mechanism), European Securities and Markets Authority, European Banking Authority, European Insurance and Occupational Pensions Authority and other organisations listed below:

Flight tickets booked – H1 2018

(by Host Organisation)

Host Organisation	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Total No.
European Central Bank	271	339			610
European Securities and Markets Authority	64	70			134
European Banking Authority	70	63			133
European Union	59	87			146
European Insurance and Occupational Pensions Authority	39	33			72
Other Organisations and Bodies	253	346			599
TOTAL	756	938			1,694

Travel Costs

Consistent with overall public sector travel policies, staff of the Central Bank are able to recoup travel and accommodation expenses incurred while on official Central Bank business. They may normally claim for expenditure on accommodation, transport and other necessary related expenses within the terms of the Central Bank's Travel Policy.

For staff travelling on official business, guideline price ranges apply for hotel accommodation (€100 in Ireland, €200 in Europe, £225 in UK, \$300 in USA/ROW). There can be exceptions to this, for example when trade fairs are held in Frankfurt, the guide price may be insufficient. Additionally, it may be necessary to stay in the hotel where the conference or event is taking place, for example including circumstances where the other delegates are also staying in the same hotel.

Subsistence is paid to Bank employees to cover meals and incidental expenses. Where meals are received free of charge a reduced subsistence allowance is payable. Expenditure claimed as an allowable expense must be supported by a receipt or other evidence. The Bank does not pay for travel by spouses or partners. The Bank's subsistence and mileage rates are in line with Government circulars and Revenue guidance. For further details, see the following links.

Abroad - <http://circulars.gov.ie/pdf/circular/finance/2008/31.pdf>

Domestic - <http://circulars.gov.ie/pdf/circular/per/2015/05.pdf>

Note - Analysis based on when the subsequent travel expense claim was settled – not when the trip actually took place. Accordingly, there will be some differences between this analysis and the costs published in the Central Bank Annual Report which is prepared on an accruals basis.

Travel Costs – H1 2018

The Central Bank's travel costs are presented on a quarterly basis, as below.

Analysis of Travel Costs by Category	Qtr 1 €	Qtr 2 €	Qtr 3 €	Qtr 4 €	Total €
Flight Tickets	280,845.03	327,494.90			608,339.93
Accommodation	215,281.95	310,232.29			525,514.24
Subsistence	115,652.56	150,012.34			265,664.90
Taxis on Account	29,525.26	41,323.64			70,848.90
Taxis Not on Account*	39,052.41	39,915.96			78,968.37
Mileage	16,257.83	14,563.93			30,821.76
Train	5,337.90	6,175.35			11,513.25
Other**	7,162.14	8,129.99			15,292.13
TOTAL	709,115.08	897,848.40			1,606,963.48

*This is the cost of taxis reimbursed to staff via the Bank's expenses system, and generally relates to taxis taken overseas. The Bank's policy on domestic taxis is that the Bank's dedicated taxi provider should be used (Taxis on Account).

**Other figure includes public transport costs, parking and flight change costs, etc. Negative figures generally indicate a deduction of notional costs or personal expenditure reimbursed to the Bank by the traveller.

Breakdown of flight tickets booked by destination and quarter in 2018

Breakdown of flight tickets booked by destination and quarter	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Total
Domestic	250	245			495
United Kindom	156	176			332
Europe	638	689			1,327
US & Canada	7	16			23
Rest of World	6	6			12
TOTAL	1,057	1,132			2,189

Note - Analysis based on details from the Central Bank's travel desk, and is based on when flights are booked (not taken, or when the related travel expense claim is settled). Accordingly, there are some differences between this data and the data published covering travel by class (see below).

Breakdown of flight tickets booked by destination and quarter	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Total
Economy Class	1,022	1,075			2,097
Premium Economy Class	2	2			4
Business Class	33	55			88
TOTAL	1,057	1,132			2,189

Note - Analysis provided by Bank's external travel agent based on when flights are booked.

Travel Costs by Senior Staff in 2018

Senior Staff refers to members of the Central Bank's Senior Management Team.

Senior Staff Member	Qtr 1 €	Qtr 2 €	Qtr 3 €	Qtr 4 €	Total €
Philip Lane	19,774.06	15,322.10			35,096.16
Flights	13,451.11	9,219.29			22,670.40
Accommodation	5,250.33	5,361.16			10,611.49
Subsistence	187.16	-			187.16
Taxi*	289.18	99.18			388.36
Train	187.80	-			187.80
Other**	408.48	642.47			1,050.95
Sharon Donnery	8,132.06	9,593.66			17,725.72
Flights	3,890.78	3,903.16			7,793.94
Accommodation	2,938.24	4,576.80			7,515.04
Subsistence	812.02	903.00			1,715.02
Taxi*	473.60	205.80			679.40
Train	-	4.90			4.90
Other**	17.42	-			17.42
Ed Sibley	6,066.19	9,090.97			15,157.16
Flights	2,236.13	6,082.96			8,319.09
Accommodation	2,251.10	2,778.97			5,030.07
Subsistence	725.44	102.95			828.39
Taxi*	817.00	119.60			936.60
Train	24.87	-			24.87
Other**	11.65	6.49			18.14
Derville Rowland	3,355.84	2,294.58			5,650.42
Flights	1,195.92	365.35			1,561.27
Accommodation	917.03	1,193.68			2,110.71
Subsistence	1,066.50	284.96			1,351.46
Taxi*	124.20	324.03			448.23
Train	-	126.56			126.56
Other**	52.19	-			52.19

Senior Staff Member	Qtr 1 €	Qtr 2 €	Qtr 3 €	Qtr 4 €	Total €
Gerry Quinn	94.11	1,706.69			1,800.80
Flights	-	427.81			427.81
Accommodation	-	371.61			371.61
Subsistence	44.11	556.75			600.86
Mileage	-	105.70			105.70
Taxis*	50.00	190.82			240.82
Other**	-	54.00			54.00
Colm Kincaid***	2,210.56	1,060.30			3,270.86
Flights	1,257.79	622.56			1,880.35
Accommodation	751.92	5.58			757.50
Subsistence	149.15	271.96			421.11
Taxi*	46.20	160.20			206.40
Train	5.50	-			5.50
Gerard Cross	5,150.92	5,554.03			10,704.95
Flights	1,674.36	4,027.19			5,701.55
Accommodation	1,425.99	1,049.67			2,475.66
Subsistence	1,152.41	322.47			1,474.88
Taxi*	340.27	106.74			447.01
Train	394.49	9.00			403.49
Other**	163.40	38.96			202.36
Grainne Mc Evoy***	645.61	955.08			1,600.69
Flights	466.51	324.51			791.02
Accommodation	179.10	190.00			369.10
Subsistence	-	263.75			263.75
Taxi*	-	176.82			176.82
Kevin Garland	669.83	3,793.19			4,463.02
Flights	259.35	787.66			1,047.01
Accommodation	185.00	2,225.19			2,410.19
Subsistence	147.08	493.71			640.79
Taxi*	95.00	246.13			341.13
Other**	(16.60)	40.50			23.90

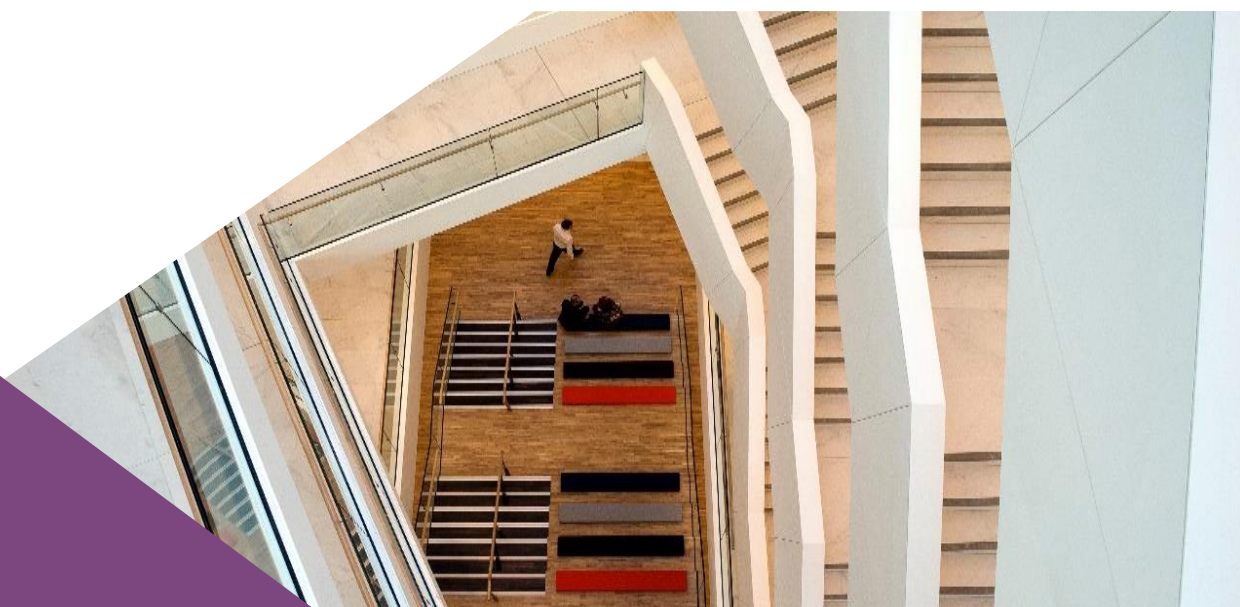
Senior Staff Member	Qtr 1 €	Qtr 2 €	Qtr 3 €	Qtr 4 €	Total €
Liz Joyce	1,525.36	580.04			2,105.40
Flights	623.94	164.26			788.20
Accommodation	584.10	360.00			944.10
Subsistence	235.32	-			235.32
Taxi*	82.00	55.78			137.78
Mark Cassidy***	755.61	2,842.05			3,597.66
Flights	205.55	1,395.89			1,601.44
Accommodation	544.44	1,025.71			1,570.15
Subsistence	-	295.70			295.70
Taxi*	-	119.25			119.25
Train	-	5.50			5.50
Other**	5.62	-			5.62
Michael Hodson	3,613.31	2,450.57			6,063.88
Flights	1,880.88	939.12			2,820.00
Accommodation	784.54	1,016.27			1,800.81
Subsistence	602.58	294.20			896.78
Taxi*	100.00	95.42			195.42
Mileage	62.48	21.05			83.53
Other**	182.83	84.51			267.34
Paul Molumby	1,207.87	968.23			2,176.10
Flights	515.46	304.22			819.68
Accommodation	467.00	358.80			825.80
Subsistence	88.24	191.20			279.44
Taxi*	169.30	88.60			257.90
Mileage	9.17	18.41			27.58
Other**	(41.30)	7.00			(34.30)
Peter Sinnott	3,067.31	3,168.98			6,236.29
Flights	1,542.39	770.24			2,312.63
Accommodation	653.00	2,577.00			3,230.00
Subsistence	470.66	615.89			1,086.55
Taxi*	241.90	109.00			350.90
Mileage	67.06	71.30			138.36
Train	-	9.80			9.80
Other**	92.30	(984.25)			(891.95)

Senior Staff Member	Qtr 1 €	Qtr 2 €	Qtr 3 €	Qtr 4 €	Total €
Seana Cunningham***	120.55	149.92			270.47
Flights	120.55	44.28			164.83
Other**	-	105.64			105.64
Sylvia Cronin	4,864.01	3,400.36			8,264.37
Flights	2,262.48	1,117.77			3,380.25
Accommodation	868.67	1,039.53			1,908.20
Subsistence	1,179.39	948.71			2,128.10
Taxi*	307.01	101.97			408.98
Train	214.97	6.88			221.85
Mileage	31.49	170.40			201.89
Other**	-	15.10			15.10
Total	61,253.20	62,930.75			124,833.93

*This cost of taxis reimbursed through the Bank's expenses system, which generally relates to taxis taken overseas. The Bank's policy on domestic taxis is that the Bank's dedicated taxi provider should be used.

**Other figure includes public transport costs, parking and flight change costs, etc. Negative figures generally indicate a deduction of notional costs or personal expenditure reimbursed to the Bank by the traveller.

*** Colm Kincaid, Grainne McEvoy, Mark Cassidy and Seana Cunningham appointed to the position of Director in Q1 2018.



T: +353 (0)1 224 6000
www.centralbank.ie



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